

## Instruction to your Bank or Building Society to pay by Direct Debit

Service User Number

4 3 2 8 5 4



Please complete the entire form and send it to: Teen Challenge London, Wilkerson House, Uphall Road, Ilford, Essex, IG1 2JJ

Name and full postal address of your Bank or Building Society	
To: The Manager	Reference (for office use only)
Bank or Building Society	
Address	Instruction to your Bank or Building Society:
Postcode	Please pay Teen Challenge London from the account detailed in this instruction subject to the safeguards assured by the Direct Debit Guarantee. I understand that this instruction may remain with Teen Challenge London and, if so, will be
Name(s) of Account Holder(s)	passed electronically to my Bank/Building Society.
Bank or Building Society Account Number	Signature(s)
	Date
Branch Sort Code	
	(Banks or Building Societies may not accept Direct Debit Instructions for some types of account.)
This is not part of the instruction to your Bank or Building Society and must deta	ached by Teen Challenge London before submission to the paying bank.
and that I can update my communications preferences at any ti  Address  City/Town	me by contacting Teen Challenge London.  County
Postcode	Email
Telephone	Mobile
I wish to support the work of Teen Challenge London    £ 5  £ 10  £ 20  £ 50  or  £	with a monthly donation of: on, or about, the 3rd of every month.
Are you a taxpayer? We can clai	m 25p on every pound you give!
I confirm that I am a UK Income or Capital Gains taxpayer. I have read Teen Challenge London to reclaim tax on the donation detailed above understand that I must pay an amount of Income Tax and/or Capital Galeast equal to the amount of tax that all the charities, and CASCs I don gifts for that tax year. I understand that other taxes such as VAT and C I understand the charity will reclaim 25p of tax on every £1 that I have	this statement and want from the date shown. I hins Tax in the tax year at late to, will reclaim on my bouncil Tax do not qualify.
Signed: Date	9:
	ne or home address or no longer pay sufficient tax on your income and/or want to receive the additional tax relief due to you, you must include all evenue and Customs to adjust your tax code.
This guarantee should be deta	ched and retained by the Payer.

## The Direct Debit Guarantee



- The Guarantee is offered by all banks and building societies that accept instructions to pay Direct Debits.
- If there are any changes to the amount, date or frequency of your Direct Debit the organisation will notify you (normally 10 working days) in advance of your account being debited or as otherwise agreed. If you request the organisation to collect a payment, confirmation of the amount and date will be given to you at the time of the request.
- If an error is made in the payment of your Direct Debit, by the organisation or your bank or building society, you are entitled to a full and immediate refund of the amount paid from your bank or building society. If you receive a refund you are not entitled to, you must pay it back when the organisation asks you to.
- You can cancel a Direct Debit at any time by simply contacting your bank or building society. Written confirmation may be required. Please also notify the organisation.